

**ERVING SCHOOL UNION #28
18 PLEASANT STREET
ERVING, MA 01344**

**ERVING
LEVERETT**

**NEW SALEM/WENDELL
SHUTESBURY**

**APPLICATION OF
(Please Print or Type)**

First **Middle** **Last**

Present Address

City/Town **Zip Code** **Area Code/Phone Number**

Permanent Address

City/Town **Zip Code** **Area Code/Phone Number**

POSITION DESIRED

- A. Elementary Teacher – Grades K-6 (list in order of preference) Administrative, Special Education, Art, Vocal Music, Other.**
- 1.
 - 2.
 - 3.
- B. If not hired as a teacher, would you consider a position as a teacher's aide?**
- Yes _____ No _____
- C. Do you wish to be placed on our substitute's list?**
- Yes _____ No _____

RANK TOWNS IN WHICH YOU PREFER TO WORK

___ Erving Elementary School ___ Leverett Elementary School ___ Shutesbury Elementary School ___ Swift River School
28 Northfield Road 85 Montague Road 23 West Pelham Road 201 Wendell Road
Erving, MA 01344 Leverett, MA 01054 Shutesbury, MA 01072 New Salem, MA 01355

Signature of Applicant

Date

12/06/04

CERTIFICATION INFORMATION

Type of certificate(s) held or pending _____

Granting State(s) _____ Date(s) Granted _____

Massachusetts Certificate Number(s) _____

EDUCATIONAL PREPARATION

LIST BY MOST RECENT EXPERIENCE

SCHOOL	LOCATION	MAJOR/MINOR	DEGREE	DATE

Major Scholastic Honors and Extra Curricular Activities:

STUDENT TEACHING EXPERIENCE

FROM MO YR	TO MO YR	SCHOOL AND COOPERATING TEACHER	CITY/TOWN	STATE	GRADE/SUBJECTS

ACTUAL TEACHING EXPERIENCE List by most recent experience

FROM MO YR	TO MO YR	SCHOOL AND SUPERVISOR	CITY/TOWN	GRADES/SUBJECTS	ANNUAL SALARY
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OTHER PROFESSIONAL AND WORK EXPERIENCES
List by most recent experience

FROM MO YR	TO MO YR	POSITION AND SUPERVISOR	CITY/TOWN	STATE	BRIEF JOB DESCRIPTION	ANNUAL SALARY
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MILITARY SERVICE

FROM MO YR	TO MO YR	BRANCH OF SERVICE	RANK	COMMENDATIONS	TYPE OF DISCHARGE
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LIST HOBBIES AND/OR SPECIAL INTERESTS

REFERENCES (to call in addition to written references)

Give three (3) references including superintendents and principals who can comment upon your candidacy for the position which you seek, Please list their names whether or not on file at a placement office.

NAME	POSITION	COMPLETE ADDRESS	AREA CODE	PHONE NUMBER

CREDENTIALS ON FILE:

GENERAL STATEMENT

Attach a brief statement to give additional information regarding your application; for instance, your philosophy of education, your professional aspirations or the experiences which you have had with individualized instruction (may be contained in cover letter)
Thank you.

APPLICATION PROCESS: The following material should be submitted:

1. A completed district application form
2. A letter of application
3. A current resume
4. College/University transcripts (originals prior to interview)
5. Three current letters of reference
6. Massachusetts certification documentation
7. CORI form

Materials should be mailed to:

Linda E. Driscoll, Ed.D.
Superintendent of Schools
ERVING SCHOOL UNION #28
18 Pleasant Street
Erving, MA 01344